



City of Medicine Lake

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September 11, 2017

City of Medicine Lake Council Minutes

Present: Mayor Scott Marks; Councilors Jack Garberg, Ron Tomczik and Stephen Anderson; Treasurer Craig Kile; City Clerk Nancy Pauly; Fire Chief Mike Helman; Public Works & Parks Commissioner Chris Klar; Bassett Creek Watershed Commissioner Clint Carlson.

Absent: Councilor Chris Heim.

Miscellaneous attendees: Heather Lepper, Rich Halverson, Hennepin County Sheriff Lieutenant Steve Tait, Les Young, Mary Anne Young.

Mayor Marks called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.

Minutes and Agenda

- **Motion to approve the agenda as presented forwarded by Councilmember Garberg and seconded by Councilmember Anderson. Mayor Marks; Councilmembers Garberg, Tomczik and Anderson in favor. Councilmember Heim absent. Motion passed.**
- **Motion to approve the August 7th, 2017 minutes forwarded by Councilmember Garberg and seconded by Councilmember Anderson. Mayor Marks; Councilmembers Garberg, Tomczik and Anderson in favor. Councilmember Heim absent. Motion passed.**
- **Motion to approve the August 28th, 2017 minutes forwarded by Councilmember Garberg and seconded by Councilmember Anderson. Mayor Marks; Councilmembers Garberg, Tomczik and Anderson in favor. Councilmember Heim absent. Motion passed.**

Open Forum

- None.

Hennepin County Sheriff – Lieutenant Tait

- Reported nothing to report.

Fire Department Report – Mike Helman

- Reported he and Rich Halverson reviewed The Hutton House today. He asked that there be a final walk through before they get the final occupancy.
- Reported one call since last month.
- Reported training worked on pumping, relay pumping, and tanker operations.
- Reported training was to prepare ourselves for when Plymouth starts automatic mutual aid for house fires.
- Reported E-12 was brought in for repairs. Cost is a minimum of \$20K.
- Reported Little Canada has a fire truck for sale.

Bassett Creek Watershed Management Commission Report – Clint Carlson

- Reported there was nothing of substance that affected Medicine Lake at the last BCWMC meeting.

Public Works Report – Chris Klar

- Reported the sewer rehabilitation meeting is pushed back to September 18, 2017.

- Reported the lift station went down this morning. Issue has been resolved.
- Reported he is going to have the lift station inspected.

Parks Report – Chris Klar

- Reported parks are ready to be wrapped up for the season.

Treasurer’s Report-Craig Kile

- Receipts in reporting period: \$12,637
- Receipts year to date: \$214,211
- Disbursements in reporting period: \$75,645
- Disbursements year to date: \$252,662
- **Motion to approve the summary spending, receipts and cash balances through September 10, 2017 forwarded by Councilmember Garberg and seconded by Councilmember Anderson. Mayor Marks; Councilmembers Garberg, Tomczik and Anderson in favor. Councilmember Heim absent. Motion passed.**
- Reported there are new underwriting requirements and if we don’t adopt them our bond limit will be \$50K. Council indicated that they are fine with the current controls, which involve Councilmember Tomczik reviewing the monthly checks, bank statements, and deposited checks.
- **Motion to approve the proposed budget in the amount of \$411,883 for 2018 forwarded by Councilmember Garberg and seconded by Councilmember Anderson. Mayor Marks; Councilmembers Garberg, Tomczik and Anderson in favor. Councilmember Heim absent. Motion passed.**
- **Resolution 17-5 2018 Proposed Levy Certification. Whereas, the following sums of money be raised by tax upon the taxable property in the City of Medicine Lake for the following purposes for the current year. Purpose is general revenue. Certified levy amount is \$450, 683 with a total tax capacity based levy of \$450, 683 forwarded by Councilmember Tomczik and seconded by Councilmember Anderson. Mayor Marks; Councilmembers Garberg, Tomczik and Anderson in favor. Councilmember Heim absent. Motion passed.**

Officer Reports:

Councilmember Garberg

- Reported nothing to report.

Councilmember Tomczik

- Reported he received a check for almost \$1,400 as part of our recycling reimbursement.

Councilmember Heim (Reported by Mayor Marks)

- Reported the sewer rehabilitation project is going well and he will attend the meeting on September 18th.

Councilmember Anderson

- Reported nothing to report.

Mayor Marks

- Reported the budget planning meeting occurred several weeks ago.
- Reported he received a letter from Minnesota Pollution Control Agency saying we were in violation for not submitting our MS4 report. We submitted it slightly late.
- Reported the City received a thank you note from the Laxdals. They are very appreciative of the work everyone has been doing on the sewer.
- Reported Josh Hauble has volunteered to audit our ordinances.

Unfinished Business

- None.

New Business

- **Motion that the City of Medicine Lake not waive the monetary limits on municipal tort liability established by Minnesota Statutes 466.04 forwarded by Councilmember Anderson and seconded by Councilmember Garberg. Mayor Marks; Councilmembers Garberg, Tomczik and Anderson in favor. Councilmember Heim absent. Motion passed.**
- Les Young said the relief association needs to buy more bond coverage.
- Les Young said he needs additional insurance information from J. C. Dillion.
- Mayor Marks said the Wayzata School District would like to come to next month's council meeting to explain bonding that's up for vote.
- Mr. Klar said the swales on the culverts need to have trees and noxious weeds cut down that are in the easement.

Motion to adjourn forwarded by Councilmember Garberg and seconded by Councilmember Anderson. Mayor Marks; Councilmembers Garberg, Tomczik and Anderson in favor. Councilmember Heim absent. Motion carried at 7:23 p.m.

Respectfully submitted,

Nancy Pauly
City Clerk

Approved on October 2, 2017