



# City of Medicine Lake

10609 South Shore Drive • Medicine Lake, Minnesota 55441 • (763) 542-9701 • (763) 746-0142 fax

December 4, 2017

## City of Medicine Lake Council Minutes

**Present:** Mayor Scott Marks; Councilors Jack Garberg, Ron Tomczik, and Stephen Anderson; Treasurer Craig Kile; City Clerk Nancy Pauly; Fire Chief Mike Helman; Public Works & Parks Commissioner Chris Klar.

**Absent:** Councilor Chris Heim.

**Miscellaneous attendees:** Hennepin County Sheriff Lieutenant Steve Tait, Susan Wiese, Rich Halvorsen, Mary Anne Young.

Mayor Marks called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.

### Minutes and Agenda

- **Motion to approve the agenda as presented forwarded by Councilmember Garberg and seconded by Councilmember Tomczik. Mayor Marks; Councilmembers Garberg, Tomczik and Anderson in favor. Councilmember Heim absent. Motion passed.**
- **Motion to approve the November 6th, 2017 minutes forwarded by Councilmember Garberg and seconded by Councilmember Anderson. Mayor Marks; Councilmembers Garberg, Tomczik and Anderson in favor. Councilmember Heim absent. Motion passed.**

### Open Forum

- None

### Hennepin County Sheriff – Lieutenant Tait

- Reported nothing to report.

### Fire Department Report – Rich Halvorsen

- Reported three calls in the past month: medical call, gas line struck, and house alarm.
- Reported five new members will be going through fire school.

### Public Works Report – Chris Klar

- Reported half of the sewer is lined.
- Reported he spoke with Hennepin County Sheriff's Office about damage to city land. He will have temporary no parking signs created and bring a draft ordinance to the next council meeting.

### Parks Report – Chris Klar

- Reported parks are shutdown.

### Treasurer's Report-Craig Kile

- Receipts in reporting period: \$171,426
- Receipts year to date: \$406,983
- Disbursements in reporting period: \$184,492
- Disbursements year to date: \$485,607

- **Motion to approve the summary spending, receipts and cash balances through December 3, 2017 forwarded by Councilmember Garberg and seconded by Councilmember Tomczik. Mayor Marks; Councilmembers Garberg, Tomczik and Anderson in favor. Councilmember Heim absent. Motion passed.**
- **Motion to approve the levy at \$450,683 for 2018 forwarded by Councilmember Garberg and seconded by Councilmember Anderson. Mayor Marks; Councilmembers Garberg, Tomczik and Anderson in favor. Councilmember Heim absent. Motion passed.**

Officer Reports:

Councilmember Garberg

- Reported nothing to report.

Councilmember Tomczik

- Reported nothing to report.

Councilmember Heim (Presented by Mayor Marks)

- Reported he is in full support of Rich Halvorsen to be the next Fire Chief.

Councilmember Anderson

- Reported nothing to report.

Mayor Marks

- Reported a resident contacted him about the tax increase. He explained to the resident that we're trying to get the reserve fund built back up.
- Reported he met with a resident regarding building codes. There is a question about whether we need to do a comprehensive review of our building codes. He also said he received a suggestion to create building guidelines on how the city looks and what we want the city to look like so as to match the character of the surrounding houses.
- Reported he received a letter from the Hennepin County Sheriff asking local elected officials to help in opposing a Hennepin County Board of Commissioners plan to do an administrative takeover of the Hennepin County Sheriff's Office crime lab and merge it with the Minneapolis crime lab.
- Reported a resident who is a lawyer has volunteered to do a comprehensive review of our ordinances.

Unfinished Business

- None.

New Business

- Council agreed to have the January 2018 council meeting on Monday, January 8<sup>th</sup>.
- Mayor Marks said he updated language in ordinance 15 so that the fire chief does not have to be a resident of the City of Medicine Lake because we have a volunteer to be fire chief who grew up in Medicine Lake but does not currently reside in Medicine Lake. At the same time he changed other language that is archaic, such as active members must be male citizens.
- **Motion to approve Ordinance No. 121 an ordinance amending ordinance 15 providing for the establishment and government of a volunteer fire department for the Village of Medicine Lake, MN forwarded by Councilmember Garberg and seconded by Councilmember Anderson. Mayor Marks; Councilmembers Garberg, Tomczik and Anderson in favor. Councilmember Heim absent. Motion passed.**
- **Motion to nominate Rich Halvorsen as the new Fire Chief forwarded by Councilmember Garberg and seconded by Councilmember Anderson. Mayor Marks; Councilmembers Garberg, Tomczik and Anderson in favor. Councilmember Heim absent. Motion passed.**

December 4, 2017

- Mayor Marks swore in new Fire Chief Halvorsen.
- **Motion to approve resolution 17-08 a resolution designating a polling place forwarded by Councilmember Tomczik and seconded by Councilmember Garberg. Mayor Marks; Councilmembers Garberg, Tomczik and Anderson in favor. Councilmember Heim absent. Motion passed.**
- 2018 Open Book meeting was set for Wednesday, April 4, 2018.
- Mr. Klar said the lift station was inspected today. Results will be provided in two weeks.
- Mary Anne Young said the MPCA will be sending a letter regarding a \$900 fine for a late MS4 report. She said the fine has been waived.

**Motion to adjourn forwarded by Councilmember Garberg and seconded by Councilmember Tomczik. Mayor Marks; Councilmembers Garberg, Tomczik and Anderson in favor. Councilmember Heim absent. Motion carried at 6:45 p.m.**

Respectfully submitted,

Nancy Pauly  
City Clerk

Approved on January 8, 2018