



City of Medicine Lake

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September 10, 2018

City of Medicine Lake Council Minutes

Present: Mayor Scott Marks; Councilors Jack Garberg, Ron Tomczik, Chris Heim and Stephen Anderson; Treasurer Craig Kile; City Clerk Nancy Pauly; Fire Chief Rich Halvorsen; Public Works & Parks Commissioner Chris Klar; Bassett Creek Watershed Commissioner Clint Carlson.

Absent: no one.

Miscellaneous attendees: Gary Holter.

Mayor Marks called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.

Minutes and Agenda

- **Motion to approve the agenda as presented forwarded by Councilmember Garberg and seconded by Councilmember Heim. With all in favor, the motion carried.**
- **Motion to approve the August 6, 2018 minutes forwarded by Councilmember Garberg and seconded by Councilmember Anderson. With all in favor, the motion carried.**

Open Forum

- None

Fire Department Report – Rich Halvorsen

- Reported two calls for service; one water rescue and one check on a recreational fire.
- Reported training on EMS.

Bassett Creek Watershed Management Commission Report – Clint Carlson

- Reported everything has been turned over to Barr Engineering for surveying, etc... for the Jevne Park project.

Public Works Report – Chris Klar

- Reported there have been several solicitors who did not have permits.
- Reported there have been more calls about raccoons being sick.

Parks Report – Chris Klar

- Reported the park will be used for a memorial service this Friday.

Treasurer's Report – Craig Kile

- Receipts in reporting period: \$2,811
- Receipts year to date: \$340,915
- Disbursements in reporting period: \$47,707
- Disbursements year to date: \$539,560
- **Motion to approve the summary spending, receipts and cash balances through September 9, 2018 forwarded by Councilmember Garberg and seconded by Councilmember Heim. With all in favor, the motion carried.**

Officer Reports:

Councilmember Garberg

- Reported he's having trouble getting hold of Minnesota Roadways to patch the roads.

Councilmember Tomczik

- Asked what can be done about 161 Peninsula Road to get the work completed and the yard cleaned up. Mayor Marks said he spoke with Brad Scheib and our updated building process will address this going forward. Councilmember Tomczik will call the building inspector.

Councilmember Heim

- Presented a proposal to formally create a role called Public Works Superintendent to oversee streets, public utilities, trails and parks with the goal of protecting our public works. Chris Klar has unofficially been serving in this role. Estimate is \$3,000/year to pay the Public Works Superintendent. Councilmember Garberg said it's a good step in the right direction and it's hard to find volunteers and the City is growing. But he thinks \$3,000 is a very conservative estimate. Need to determine whether the Public Works Superintendent is a subcontractor or a City employee.
- Reported he attended the Medicine Lake Community Club. Next year is the City's 75th anniversary. The Medicine Lake Community Club will present a proposal at the October City Council meeting.

Councilmember Anderson

- Reported most of the rental inspections are completed.

Mayor Marks

- Reported he met with Brad Scheib to discuss the requirements for the comprehensive plan. Mr. Scheib will begin the process. Surface water maps are needed.
- Reported the market analysis for 6 Colonial is \$150,000 and we need to decide whether we want to keep the lot or sell it.

New Business

- **Motion to approve the 2019 proposed budget in the amount of \$503,900 forwarded by Councilmember Heim and seconded by Councilmember Garberg. With all in favor, the motion carried.**
- **Resolution 18-7 2019 Proposed Levy Certification. Whereas, the following sums of money be raised by tax upon the taxable property in the City of Medicine Lake for the following purposes for the current year. Purpose is general revenue. Certified levy amount is \$453,700 with a total tax capacity based levy of \$453,700 forwarded by Councilmember Garberg and seconded by Councilmember Anderson. With all in favor, the motion carried.**
- **Motion that the City of Medicine Lake does not waive the monetary limits on municipal tort liability established by Minnesota Statutes 466.04 forwarded by Mayor Marks and seconded by Councilmember Garberg. With all in favor, the motion carried.**
- Nancy Pauly reported that US Solar wants to know whether we want to participate in a community solar garden for the city's (not residential) electrical power. The garden would be located outside the city and we would pay a subscription fee that is lower than our current electric bill. Councilmember Anderson will follow up.
- Councilmember Tomczik placed booklets of free coupons "Choose to Reuse" in City Hall.

Motion to adjourn forwarded by Councilmember Garberg and seconded by Councilmember Anderson. With all in favor, the motion carried at 7:26 p.m.

Respectfully submitted,

September 10, 2018

Nancy Pauly
City Clerk

Approved on October 1, 2018