



# City of Medicine Lake

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October 1, 2018

## City of Medicine Lake Council Minutes

**Present:** Mayor Scott Marks; Councilors Jack Garberg, Ron Tomczik, Chris Heim and Stephen Anderson; Treasurer Craig Kile; City Clerk Nancy Pauly; Fire Chief Rich Halvorsen; Public Works & Parks Commissioner Chris Klar.

**Absent:** no one.

**Miscellaneous attendees:** Hennepin County Sheriff Lieutenant Shane Magnuson, Gary Holter, Susan Wiese, Beth Marks.

Mayor Marks called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.

### Minutes and Agenda

- **Motion to approve the agenda as presented forwarded by Councilmember Garberg and seconded by Councilmember Tomczik. With all in favor, the motion carried.**
- **Motion to approve the September 10, 2018 minutes forwarded by Councilmember Garberg and seconded by Councilmember Anderson. With all in favor, the motion carried.**

### Open Forum

- Beth Marks, representing the Medicine Lake Community Club, spoke about planning Medicine Lake's 75<sup>th</sup> anniversary next year. The committee is having the kickoff meeting on October 16<sup>th</sup>. Items for the first meeting are the composition of the committee, the goals for the celebration, ways to communicate with residents, potential budget, and timing of the celebration. She asked Council to consider these items and provide feedback.

### Hennepin County Sheriff – Lieutenant Magnuson

- Reported nothing to report.

### Fire Department Report – Rich Halvorsen

- Reported one call in the last month.
- Reported there is a house being donated for training activities.
- Reported the fire boat will be removed from the lake on October 16<sup>th</sup>.

### Bassett Creek Watershed Management Commission Report

- Gary Holter reported there was nothing discussed about Medicine Lake at the last BCWMC meeting.
- Susan Wiese said Barr Engineering is moving forward with their study on the Jevne Park project.

### Public Works Report – Chris Klar

- Reported a pump in the lift station was plugged and repairs are needed, including electrical work.
- Reported a house in the City will be demolished this week.
- Reported a new house on Kaiser Avenue will begin construction in a few weeks.
- Reported he had meetings on two potential tear downs for next year.

Parks Report – Chris Klar

- Reported nothing to report.

Treasurer’s Report – Craig Kile

- Receipts in reporting period: \$328
- Receipts year to date: \$341,243
- Disbursements in reporting period: \$22,995
- Disbursements year to date: \$562,555
- **Motion to approve the summary spending, receipts and cash balances through September 30, 2018 forwarded by Mayor Marks and seconded by Councilmember Garberg. With all in favor, the motion carried.**

Officer Reports:

Councilmember Garberg

- Reported the roads have been sealed. They’ll be coming back soon to grind out some bad areas. This year they did 50% more seam sealing.
- Reported Neutgens will do the snow removal again this year. They will continue to use 80% sand and 20% salt.
- Reported he has the titles for the fire trucks.

Councilmember Tomczik

- Reported he spoke with Brad Scheib about 161 Peninsula Road and Mr. Scheib is going to put together a proposal.

Councilmember Heim

- Reported we were approved last year for an I/I grant of \$46,600 for the sewer project. Met Council received another infusion of money and we automatically qualify. We will now be receiving \$97,100.
- Reported on the new position for public works superintendent. Guidance from Council had been that it would be an employee position.
- **Motion to approve resolution 18-08 A RESOLUTION APPROVING THE CREATION OF THE POSITION OF PUBLIC WORKS SUPERINTENDENT, ESTABLISHING THE DUTIES OF THE POSITION AND THE TERMS AND CONDITIONS OF THE POSITION forwarded by Councilmember Garberg and seconded by Councilmember Anderson. With all in favor, the motion carried.**
- Reported that Chris Klar also works as a contractor Klar, Inc for the City and it has been cleared with Wynn Curtiss that we do not have any conflict of interests as long as Mr. Klar documents his hours performing work as Public Works Superintendent and the City insurance is covered. For sizeable items, Mr. Klar will contact Councilmember Heim for approval.
- **Motion to approve resolution 18-09 A RESOLUTION APPROVING THE HIRING OF CHRISTOPHER KLAR FOR THE POSITION OF PUBLIC WORKS SUPERINTENDENT forwarded by Councilmember Garberg and seconded by Councilmember Anderson. With all in favor, the motion carried.**

Councilmember Anderson

- Reported there are still several rental inspections outstanding.
- Reported we’ll save approximately \$350/year on the community solar garden. Council agreed to proceed.

Mayor Marks

- Reported nothing to report.

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New Business

- Councilmember Tomczik reported we received a recycling grant of \$1,183.
- **Motion to approve Resolution 18-10 A RESOLUTION APPOINTING ELECTION JUDGES FOR THE NOVEMBER 6, 2018 GENERAL ELECTION forwarded by Councilmember Garberg and seconded by Councilmember Heim. With all in favor, the motion carried.**

**Motion to adjourn forwarded by Councilmember Garberg and seconded by Councilmember Tomczik. With all in favor, the motion carried at 6:53 p.m.**

Respectfully submitted,

Nancy Pauly  
City Clerk

Approved on November 5, 2018