



# City of Medicine Lake

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December 3, 2018

## City of Medicine Lake Council Minutes

**Present:** Mayor Scott Marks; Councilors Jack Garberg, Ron Tomczik, Chris Heim and Stephen Anderson; Treasurer Craig Kile; City Clerk Nancy Pauly; Public Works Superintendent Chris Klar; Bassett Creek Watershed Commissioner Clint Carlson.

**Absent:** no one.

**Miscellaneous attendees:** Hennepin County Sheriff Sergeant Joe Jaruszewski, Susan Wiese, Joyce Meyer, M. J. Zappa, Claire Watne.

Mayor Marks called the meeting to order at 6:01 p.m. The Pledge of Allegiance was recited.

### Minutes and Agenda

- **Motion to approve the agenda as presented forwarded by Councilmember Garberg and seconded by Councilmember Anderson. With all in favor, the motion carried.**
- **Motion to approve the November 5, 2018 minutes forwarded by Councilmember Anderson and seconded by Councilmember Garberg. With all in favor, the motion carried.**
- **Motion to approve the November 12, 2018 Special Meeting to Canvass Election Results minutes forwarded by Councilmember Garberg and seconded by Councilmember Tomczik. With all in favor, the motion carried.**

### Open Forum

- None.

### Hennepin County Sheriff – Sergeant Jaruszewski

- Reported that the law enforcement contract was signed. He'll provide the city with a copy to sign.

### Fire Department Report – Reported by M. J. Zappa

- Reported two drills last month. Two drills are planned for this month including one with ice rescue and one medical.
- Reported two medical calls last month.

### Public Works Superintendent Report – Chris Klar

- Reported the State of Minnesota tested the water at City Hall. We'll receive the report in several weeks.
- Reported a valve was fixed on the lift station.
- Reported there will be a meeting on the Jevne Park project in two weeks to review plan options. He'll bring the options back to City Council.
- Reported the roads were repaired.

### Bassett Creek Watershed Management Commission Report – Clint Carlson

- Susan Wiese said there was a Jevne Park project meeting where they found out more details, such as the number of permits needed.
- Mr. Carlson said three plans for the Jevne Park project will be presented.

Treasurer's Report – Craig Kile

- Receipts in reporting period: \$4,492
- Receipts year to date: \$353,081
- Disbursements in reporting period: \$45,726
- Disbursements year to date: \$640,111
- **Motion to approve the summary spending, receipts and cash balances through December 2, 2018 forwarded by Mayor Marks and seconded by Councilmember Garberg. With all in favor, the motion carried.**
- **Motion to approve Resolution 18-14 APPROVING THE TAX LEVY of \$453,700 FOR TAXES PAYABLE IN 2019 forwarded by Councilmember Heim and seconded by Councilmember Garberg. With all in favor, the motion carried.**

Officer Reports:

Councilmember Garberg

- Reported the roads have been milled and filled.
- Reported he told the snow plow folks to use 20% salt and 80% sand.
- **Motion to approve Resolution 18-13 approving the Hennepin County User Agreement for the aerial imaging system forwarded by Councilmember Garberg and seconded by Councilmember Anderson. With all in favor, the motion carried.**

Councilmember Tomczik

- Inquired about the status of the meeting for 161 Peninsula Road. Mayor Marks will follow up on it.
- Reported we received a grant for \$717 for recycling.

Councilmember Heim

- Reported he is working with SEH to fill out the grant paperwork for the grant in the amount of approximately \$90K.
- Reported he and Mr. Klar are working well together with lots of communications and check and balance with his new position as Public Works Superintendent and sizeable projects.

Councilmember Anderson

- Reported he is finishing the rental inspections. One is still outstanding.
- Reported he will start the rental license renewals.

Mayor Marks

- The Hutton House parking was discussed. The Hutton House needs to be more sensitive to the issue and another conversation needs to be held with them.

New Business

- **Motion to approve Resolution 18-15 RESOLUTION DESIGNATING A POLLING PLACE forwarded by Councilmember Heim and seconded by Councilmember Anderson. With all in favor, the motion carried.**
- **Motion to approve Resolution 18-16 A RESOLUTION AUTHORIZING THE SUBMITTAL OF THE MEDICINE LAKE 2040 COMPREHENSIVE PLAN UPDATE DRAFT TO METROPOLITAN COUNCIL AS REQUIRED BY MINNESOTA STATE LAW (METROPOLITAN LAND PLANNING ACT) forwarded by Councilmember Garberg and seconded by Councilmember Heim. With all in favor, the motion carried.**
- Councilmember Garberg asked who is in charge of City Hall and its maintenance. It wasn't clear so Councilmember Garberg said he would oversee it.

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**Motion to adjourn forwarded by Councilmember Garberg and seconded by Councilmember Tomczik. With all in favor, the motion carried at 7:16 p.m.**

Respectfully submitted,

Nancy Pauly  
City Clerk

Approved on January 7, 2019