



City of Medicine Lake

10609 South Shore Drive • Medicine Lake, Minnesota 55441 • (763) 542-9701 • (763) 746-0142 fax

July 11, 2016

City of Medicine Lake Council Minutes

Present: Mayor Gary Holter; Councilors Jack Garberg, Scott Marks, Ron Tomczik and Connie Shaffer; Treasurer Craig Kile; Clerk Nancy Pauly; Fire Chief Mike Helman; Public Works & Parks Commissioner Chris Klar; Bassett Creek Watershed Commissioner Clint Carlson.

Absent: no one.

Miscellaneous attendees: Kelvin Lee, Susan Wiese, Travis Carter, Heather Lepper, Cory Lepper, and Jacob Wert.

Mayor Holter called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.

Minutes and Agenda

- **Motion to approve the agenda as presented forwarded by Councilmember Shaffer and seconded by Councilmember Marks. With all in favor, the motion carried.**
- **Motion to approve the June 6th, 2016 minutes forwarded by Councilmember Shaffer and seconded by Councilmember Garberg. With all in favor, the motion carried.**

Open Forum

- Kelvin Lee presented a group that wants to purchase the Chateau. The group present included Heather Lepper, Cory Lepper, and Jacob Wert. They want to build a new events center called the Hutton House on the site of the Chateau. The goal is for it to be the premier events center in the Twin Cities area. They need a variance for impervious hardcover.
- Travis Carter from US Internet said they have a fiber offering and he will be running it to his house on Peninsula Road. He asked whether there was interest in it being run down the peninsula. He said it would be underground and asked whether there are any additional facilities (e.g. water) that could be run at the same time. It's a dollar a foot for the pipe and wouldn't have to be used initially. Council agreed to look in to it. Mr. Carter said he'd like to apply for a cable franchise.

Fire Department Report – Mike Helman

- Reported four calls for the year.
- Reported only one drill for this month.
- Attended the Annual Golden Valley open house and provided stand by for their firefighters for the night.
- E-11 passed its bi-annual testing and found needed repairs that were done in June and others to be done in July.
- **Motion to approve resolution 16-1 accepting a monetary gift of \$1,000 from Plymouth Lions to benefit the City of Medicine Lake Fire Department forwarded by Councilmember Marks and seconded by Councilmember Garberg. With all in favor, the motion carried.**
- Reported he wants to review the Hutton House.

Public Works Report – Chris Klar

- Reported the culverts will be fixed in three weeks.
- Reported engineers are looking at possible solutions for the sewer project at 211 Peninsula Road.

Parks Report – Chris Klar

- Reported the tennis court and basketball court are in and was under budget.
- Mayor Holter said he will provide Mr. Klar with the names of residents who want to paint the fishhook.

Bassett Creek Watershed Management Commission Report – Clint Carlson

- Reported he and Mayor Holter went on a tour of CIP projects.
- Reported he and Susan Wiese are working together on the TAC.

Planning Commission Report – Jon Pettengill

- Mayor Holter said we need a new FEMA ordinance passed by November 4th. We need to do preliminary work to get it into the DNR.
- **Motion to approve the document as presented by the Minnesota DNR for the new flood plain ordinance subject to any additional recommendations by staff forwarded by Councilmember Marks and seconded by Councilmember Shaffer. With all in favor, the motion carried.**

Treasurer’s Report-Craig Kile

- Receipts in reporting period: \$177,461
- Receipts year to date: \$189,256
- Disbursements in reporting period: \$72,400
- Disbursements year to date: \$153,407
- **Motion to approve the summary spending, receipts and cash balances through July 10, 2016 forwarded by Councilmember Shaffer and seconded by Councilmember Marks. With all in favor, the motion carried.**

Officer Reports:

Councilmember Garberg

- Reported the goose roundup collected 50+ geese and goslings on the first collection and more geese on a second collection. They will do one more collection. Total will be 150-200 geese.
- Reported road work will occur in the next several weeks.
- Reported they’ll seed the area by the fallen trees on Peninsula Road between Kaiser Avenue and the park.

Councilmember Shaffer

- Reported we are still working on the rental inspections. There is one new rental. Two rental inspection applications have not yet been received. Eight inspections have been scheduled and three are complete.

Councilmember Tomczik

- Reported he received a number of calls about drop homes. If we want to opt out we need to do so by September 1st. Council directed him to contact Brad Scheib to get the ordinance to opt out.
- Reported on the building permits at 1143 South Shore Drive. The inspector said that everything was ok but someone was supposed to be here tonight to answer questions. The building inspector is not sending us bills. We want them to provide us with an every other month report of the permits that have been issued.

Councilmember Marks

- Reported he submitted the quarterly Sewer Availability Charge (SAC) report to Met Council.

July 11, 2016

- Reported he will send an email to Met Council to find out when they are planning to do the work on Kaiser Avenue.

Mayor Holter

- Reported he bought a new copier/printer with a two year service contract to replace the old broken copier.

Unfinished Business

- Councilmember Shaffer reported a property owner contacted her stating that he felt the \$30 annual rental license fee and the \$125 rental inspection fee are illegal and asked for a refund. We have documentation for the \$125 rental inspection. We don't have anything in an ordinance for the \$30 annual license fee but ordinance 90 says there is a fee but does not define the fee. We have a fees ordinance, but the rental license fee was left off. Planning Commission will add it to the ordinance. There is legal precedence that if you pay money forward and after a set period of time has lapsed, it is no longer refundable. Councilmember Shaffer further said that the City of Plymouth does a two or three year license that includes both the annual license fee and the inspection fee. She will speak with Mr. Pettengill about this.

New Business

- Councilmember Tomczik said we should acknowledge the folks who planted the flowers at the City entrance.
- Mayor Holter said the Plymouth Lions want to put up a small plaque (12" square) on City Hall that says they meet here. Councilmember Marks said he'd like it to be tasteful.

Motion to adjourn forwarded by Councilmember Shaffer and seconded by Councilmember Marks. With all in favor, the motion carried at 7:37 p.m.

Respectfully submitted,

Nancy Pauly
City Clerk

Approved on August 1, 2016